

**2008 Fall Fantasy
DONATION FORM
Auction Items for Live and Silent Auction
October 18, 2008 Ruthe Jackson Center**

DATE: _____

DONATION

Company: _____

Contact Person: _____

Address: _____

City: _____ **State:** ____ **Zip:** _____

Telephone: _____ **Fax:** _____

TYPE OF DONATION

Cash \$ _____

Item Value: _____

◇ Item to be picked up ◇ Item to be delivered ◇ Item received

Description of item:

Solicitor: _____ **Phone #** _____

Print Deadline October 10, 5:00 p.m.

Request	Response	Document
Event Date	October 18, 2008. 6:00 pm – 11:00 pm Ruthe Jackson Center 3113 Carrier Parkway, Grand Prairie, TX	
Who does the event benefit	Grand Prairie Chamber of Commerce	
When is the item needed	Preferred receipt date: 10/1/2008	
Proof of 501 c 3 status	Chambers fall under 501 c 6 status, see attached	Yes
Mission Statement	"To promote, Strengthen and expand our business community."	
Use of contributions for event	<p>This event benefits the Grand Prairie Chamber of Commerce which is the doorway to business in our community. Your contribution allows you to market your business or organization through the exposure you will receive in pre-publicity and publicity at the event. You will be recognized in newspaper articles, ads, and our program. At the heart of any community is the businesses and tax base that determines quality of life for residents, business owners and the surrounding communities. Your contribution will allow the chamber to continue to support the businesses in our area and thereby support our community.</p> <p>Funds raised will go into the general operating fund of the Chamber. These funds are used to support the activities of the organization such as the <i>Civic Committee's Christmas in July, providing scholarships and grants to our community. The Great Texas Scholars Program</i>, is a presentation from businesses on the value of staying in school and doing the best you can do. Another example is the <i>"Taste of Grand Prairie"</i> that allows businesses and the Community to come together to experience the resources of Grand Prairie first hand. The <i>Candidates Guide</i> provides an opportunity for residents to be informed about issues and candidate positions. Our relationship with <i>SCORE</i> offers free and confidential counseling to any business that wants to participate.</p>	
Total project costs	Our annual budget is \$514,000	
Number served by this project	<p>The population of Grand Prairie is 170,000 The Chamber membership is 600 School District serves over 50,000 students The event serves all these as well as the surrounding communities.</p>	
Event Description	This event has several components that include: dinner, casino, entertainment, raffles, silent and audible auction	
Event size	350 attendees	
Participant age range	18 – 80+	
Official Letterhead	Chamber Letterhead	Yes
Measures to ensure donations will be used as outlined	A Board of Directors made up of executives from business members resides over the financial and operational aspects of the chamber. Activities are directed from the Program of Work	
Price of Event ticket	\$50 per person; Sponsorship levels of \$10,000, through \$300.00 that include specified number of tickets	
Pre-event advertising	Newspaper ads, Public Service Announcements and News releases, mailings to chamber mailing list and associates of chamber members, news articles	
Literature that supports the event	Invitations, Flyers, Posters, and all pre-advertising and news articles, Monthly Chamber Newsletter	
Recognizing Sponsors	Sponsor recognition can consist of recognition in news articles, from the podium at the event, program, pre-advertising. All dependent on level of sponsorship and/or donation. We would be happy to create a customized sponsorship package for any business or individual. Contact the chamber office at 972-264-1558 and talk to Lynn McGinley.	